



Oregon Motorcycle Road Racing Association Board Meeting Minutes

Date: July 19th, 2023

Location: Zoom, 7:00 – 9:00 p.m.

Board Members: Taneka Burwell-Means, Brandon Floyd, Bill Youngblood, Mark Wilson, Jason Iverson, Jeff Ceccacci, Alex Taylor

Zoom Meeting Information:

Meeting ID: 969 0512 0620

URL: <https://zoom.us/j/96905120620>

Phone: 253-215-8782

BUSINESS ITEMS:

- a) **Guest Business-** Kayla Watford, Keith DiBrino, Alex Clarke, Kevin O'brien
- b) **Approve Past BOD Minutes**
 - i) BOD approved April and May meeting minutes
- c) **Financial report** - Taneka
 - i) OMRRA has not received final May and June invoices from PIR to complete financial statements
- d) **New Business**
 - i) June Round 4 Recap as needed
 - 1) Safety lights - Lights placed on track for Sunday afternoon races at T1, T2, T3, and T6
 - (a) Feedback was that they were visible and in good locations
 - (b) Tower team operated the lights with no issues
 - 2) Need to tighten up proper SOP use for all corner and tower team members. Need to look at improvements and revisions to the SOP that are more current to how OMRRA is functioning now.
 - (a) Use the Volunteer meeting to get everyone up to date SOP's prior to next seasons start
 - 3) Concerns with AMR services and providing the necessary trained resources needed to operate the race weekends. Will address this with AMR for next season.
 - 4) Red Flags and delays caused by them really impacted the schedule on Sat. Need to look at how to improve the schedule to better allow for delays next season.
 - 5) 5 new lap records!
 - 6) Missing row number plates that PIR removed. Need new row plates for next season.
 - 7) Need to improve on signage for track paddock entry during Fri and Sat nights. Discuss sign setup by the air fence team to make it more efficient and ensure that it happens.
 - 8) Evaluate the overnight \$40 camping cost vs security cost to see if this is necessary as it could impact racer entries for the weekend.
 - 9) Evaluate adding additional air fence based on Jason Iversons crash
 - ii) Elections - Kayla Watford
 - 1) Need to coordinate communication with Jason Hill
 - 2) Elections timeline established and sent via email to BOD
 - iii) Race Refunds and Credits
 - 1) Dion Lablue 61R - Taken out, broken hand - Refund all race fees
 - 2) Andrew Hopkins 18R - Taken out, concussion - Refund all race fees
 - 3) Ian Miles 135 - Taken out, injury? - Refund all race fees
 - 4) Greg Kerns - NRS support - Credit \$200
 - 5) Jason Iverson - Crash & injury and could not race remaining races. Refund race from incident on all further races for the weekend
 - iv) Promote WMRRA round 5 @ Pacific
 - 1) Provide incentives for OMRRA racers to attend to help support them like they have supported us.
 - (a) \$50 per rider and \$1000 max (20 people)

- (b) Endurance race incentive?
- v) Round 5 Readiness
 - 1) Points Update - Complete
 - 2) Need to get files from WMRRA quicker to update points
- vi) Vanessa Walters Course of Action
 - 1) 2 year suspension and a \$500 fine
- vii) Banquet Timing Discussion
 - 1) Sat Nov 11th @ Bossanova
- viii) Assign Next Meeting Chairs:
 - 1) Create agenda, run meeting

e) Committee/Team Reports

- i) IRF Injured Rider Fund SOP4
 - 1) Proposed: Dion LaBlue \$400, Andrew Hopkins \$300, Ian Miles TBD, Jason Iverson \$300, Josh Clarizio TBD, Sean Obanion \$400
 - (a) Josh and Ian - Need further information to determine IRF distribution category
 - (b) Dion, Andrew, Jason, and Sean IRF distributions were approved by the BOD
- ii) Sponsorship - Jeff
- iii) Communication
 - 1) Need to send out communication for election coming, round 4 results, track records, WMRRA round 5 promotion, banquet save the date, rules submissions
- iv) Referee - Jason Iverson
 - 1) Rossi Moor - Wrong bike class in a race. Will straighten out with Rossi
 - 2) Vanessa Walters - See above in vi)
 - 3) Follow up with Mondo on crash
- v) ASIT – Taneka
- vi) Office - Brandon
- vii) Novice Program - Jason Hill - Successful Novice class!
- viii) Key Volunteer Positions for 2023 - Mark
 - 1) Mike Macias to take over Bike Tech
 - 2) Matt Decker on board
 - 3) Al & Dave on board
- ix) Airfence – Mark
 - 1) See note i)9 for additional bails at T1
 - 2) Need additional/replacement straps
- x) Bike Tech – Brandon
 - 1) Need more helmet/belly pan stickers for next season. Nearly ran out.

Meeting adjourned @ 9:42

Oregon Motorcycle Road Racing Association

Income YTD Comparison

January - June, 2023

	TOTAL	
	JAN - JUN, 2023	JAN - JUN, 2022 (PY)
Revenue		
4030 Fines	250.00	
4040 Gate Fee Income	5,160.00	1,792.00
4050 Injured Riders Fund		
4051 Donation Income	419.00	436.00
Total 4050 Injured Riders Fund	419.00	436.00
4060 License Fee Income	24,120.00	20,680.00
4070 Membership Income	80.00	160.00
4080 Miscellaneous Income		1,552.41
4090 Novice School Income	1,980.00	1,089.00
4100 Promotional		
4101 Merchandise Sales	2,375.00	2,325.00
Total 4100 Promotional	2,375.00	2,325.00
4130 Safety		
4131 Air Fence Donations	310.00	254.00
4132 PDX Motorcycle Film Festival	12,752.00	
4133 Safety Fee	3,320.00	3,240.00
Total 4130 Safety	16,382.00	3,494.00
4150 Season pass income		1,580.00
4170 Sponsorship		
4171 Race Day	1,500.00	1,000.00
4172 Title/Championship	5,250.00	5,250.00
4173 Trophy/Class	10,250.00	10,250.00
4174 Donation - race support	343.00	219.00
Total 4170 Sponsorship	17,343.00	16,719.00
4200 Track Operations		
4230 Entry Fee Income	75,304.82	57,635.00
4240 Post Registration fees	300.00	120.00
4270 Track Day	37,777.50	21,686.23
Total 4200 Track Operations	113,382.32	79,441.23
4300 Transponder Rental Income	600.00	425.00
4320 Credits & Discounts	-2,578.24	
Total Revenue	\$179,513.08	\$129,693.64
GROSS PROFIT	\$179,513.08	\$129,693.64
Expenditures		
6000 Race Day Expenses		
6040 ASIT		74.65

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Income YTD Comparison

January - June, 2023

	TOTAL	
	JAN - JUN, 2023	JAN - JUN, 2022 (PY)
6050 Electronic Registration	1,889.75	175.00
6060 Equipment & Supplies	240.00	
6061 Crash Retrieval	1,005.39	937.21
6062 Equipment{77}	60.00	162.07
6063 Supplies; Grease Sweep, Paint	83.97	566.44
Total 6060 Equipment & Supplies	1,389.36	1,665.72
6070 Insurance-		
6072 General Liability, D&O	-300.00	-301.00
Total 6070 Insurance-	-300.00	-301.00
6080 IRF Funds Distribution	1,400.00	
6090 Merchant Services	1,127.39	3,156.41
6091 PayPal Fees	21.99	3.98
6092 QuickBooks Payments Fees	325.50	238.75
6093 MSR Fees	2,845.75	2,276.11
Total 6090 Merchant Services	4,320.63	5,675.25
6110 Purse-Lap Record or Daily	400.00	
6130 Tech Stickers	773.75	780.00
6140 Track Day Expense	31,692.31	28,487.95
6150 Track rental-total PIR invoice	58,586.90	52,816.63
6160 Trophies	2,150.06	2,023.79
6170 Turn Workers		
6171 Drinks/Snacks	1,388.00	1,416.46
6173 Other-includes BBQ & Ice	1,222.47	923.75
6174 Concessions		
6175 Beverages-turn workers	1,605.00	2,265.00
6176 Food-turn workers	608.00	599.00
Total 6174 Concessions	2,213.00	2,864.00
6177 volunteer shirts	1,343.38	1,437.34
6178 Volunteer Reimbursements	730.98	797.38
Total 6170 Turn Workers	6,897.83	7,438.93
6190 Wrist bands	102.86	27.26
Total 6000 Race Day Expenses	109,303.45	98,864.18
6500 Operating Expenses		
6510 Phone/Wireless	405.18	469.04
6550 Banquet	1,341.96	
6551 Banquet Catering	1,922.30	
6552 Banquet Trophies	1,275.75	923.98
Total 6550 Banquet	4,540.01	923.98

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Income YTD Comparison

January - June, 2023

	TOTAL	
	JAN - JUN, 2023	JAN - JUN, 2022 (PY)
6560 Communications		
6561 Merchandise	3,362.47	1,375.80
6563 Promotions/Marketing/PR		101.50
6564 Public Relations Event	662.70	
Total 6560 Communications	4,025.17	1,477.30
6570 Hardware/Software	654.99	679.00
6580 Web Hosting & Google	788.70	647.28
6590 Miscellaneous Expense		-109.00
6600 Novice Program		
6603 Novice School		9.89
Total 6600 Novice Program		9.89
6720 Office Supplies	1,483.66	953.38
6800 Postage & Delivery	268.20	
6801 Electronic Comm-Monkey/Chimp/Text	276.00	229.95
Total 6800 Postage & Delivery	544.20	229.95
6810 P.O. box rental	438.00	212.00
6900 Safety Related	5,366.86	
6904 Fire Extinguisher or servicing	851.00	
6907 Safety-Other	3,667.85	
Total 6900 Safety Related	9,885.71	
6998 IRS	41.00	41.00
6999 State of Oregon{86}	50.00	50.00
Total 6500 Operating Expenses	22,856.62	5,583.82
Total Expenditures	\$132,160.07	\$104,448.00
NET OPERATING REVENUE	\$47,353.01	\$25,245.64
Other Revenue		
4310 Interest Income	5.85	3.69
Total Other Revenue	\$5.85	\$3.69
NET OTHER REVENUE	\$5.85	\$3.69
NET REVENUE	\$47,358.86	\$25,249.33

Oregon Motorcycle Road Racing Association

Income Statement

June 2023

	TOTAL
Revenue	
4040 Gate Fee Income	2,630.00
4050 Injured Riders Fund	
4051 Donation Income	223.00
Total 4050 Injured Riders Fund	223.00
4060 License Fee Income	1,080.00
4090 Novice School Income	297.00
4100 Promotional	
4101 Merchandise Sales	200.00
Total 4100 Promotional	200.00
4130 Safety	
4131 Air Fence Donations	157.00
4133 Safety Fee	2,180.00
Total 4130 Safety	2,337.00
4170 Sponsorship	
4171 Race Day	1,500.00
4172 Title/Championship	5,250.00
4173 Trophy/Class	10,250.00
4174 Donation - race support	206.00
Total 4170 Sponsorship	17,206.00
4200 Track Operations	
4230 Entry Fee Income	39,505.00
4240 Post Registration fees	300.00
4270 Track Day	23,527.00
Total 4200 Track Operations	63,332.00
4300 Transponder Rental Income	525.00
4320 Credits & Discounts	-2,685.57
Total Revenue	\$85,144.43
GROSS PROFIT	\$85,144.43
Expenditures	
6000 Race Day Expenses	
6050 Electronic Registration	399.96
6060 Equipment & Supplies	240.00
6061 Crash Retrieval	516.81
Total 6060 Equipment & Supplies	756.81
6070 Insurance-	
6072 General Liability, D&O	-575.00
Total 6070 Insurance-	-575.00
6080 IRF Funds Distribution	1,100.00

Oregon Motorcycle Road Racing Association

Income Statement

June 2023

	TOTAL
6090 Merchant Services	979.40
6091 PayPal Fees	3.60
6092 QuickBooks Payments Fees	267.25
6093 MSR Fees	1,208.52
Total 6090 Merchant Services	2,458.77
6110 Purse-Lap Record or Daily	400.00
6140 Track Day Expense	15,972.03
6150 Track rental-total PIR invoice	27,268.90
6170 Turn Workers	
6171 Drinks/Snacks	482.87
6173 Other-includes BBQ & Ice	401.22
6174 Concessions	
6175 Beverages-turn workers	723.00
6176 Food-turn workers	171.00
Total 6174 Concessions	894.00
6178 Volunteer Reimbursements	351.99
Total 6170 Turn Workers	2,130.08
Total 6000 Race Day Expenses	49,911.55
6500 Operating Expenses	
6510 Phone/Wireless	67.40
6560 Communications	
6564 Public Relations Event	662.70
Total 6560 Communications	662.70
6580 Web Hosting & Google	303.87
6800 Postage & Delivery	
6801 Electronic Comm-Monkey/Chimp/Text	46.00
Total 6800 Postage & Delivery	46.00
6900 Safety Related	
6904 Fire Extinguisher or servicing	851.00
Total 6900 Safety Related	851.00
Total 6500 Operating Expenses	1,930.97
Total Expenditures	\$51,842.52
NET OPERATING REVENUE	\$33,301.91
Other Revenue	
4310 Interest Income	3.06
Total Other Revenue	\$3.06
NET OTHER REVENUE	\$3.06
NET REVENUE	\$33,304.97

Oregon Motorcycle Road Racing Association

Balance Sheet

As of June 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 General Checking #5981	81,802.25
1010 Checking #5957	249.40
1020 Account #8827	10,752.00
1021 Injured Rider's Fund	14,048.21
1022 Safety Equipment Fund	15,976.58
Total 1020 Account #8827	40,776.79
1030 Money Mkt-Savings #6789	30,671.13
1060 Cash box	500.00
Total Bank Accounts	\$153,999.57
Accounts Receivable	
1100 Accounts Receivable	7,000.00
Total Accounts Receivable	\$7,000.00
Other Current Assets	
1300 Prepaid Future Expense	3,250.02
Total Other Current Assets	\$3,250.02
Total Current Assets	\$164,249.59
Fixed Assets	
1400 Equipment	
1410 Air Fence	143,900.00
1420 Accumulated Amortization of Other Assets	-143,900.00
Total 1400 Equipment	0.00
Total Fixed Assets	\$0.00
TOTAL ASSETS	\$164,249.59
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 Opening Balance Equity {5}	53,827.85
3010 Retained Earnings	63,062.88
Net Revenue	47,358.86
Total Equity	\$164,249.59
TOTAL LIABILITIES AND EQUITY	\$164,249.59