



Oregon Motorcycle Road Racing Association Board Meeting Minutes

Date: December 16, 2020

Location: Zoom, 7:00 – 9:00 p.m.

Board Members: Taneka Burwell-Means, Brandon Floyd, Josh McKay, Mark Wilson, Patrick White, Justin Carr, Alex Taylor

BUSINESS ITEMS:

(Meeting Minutes in BLUE)

Zoom Meeting Information:

Meeting ID: 969 0512 0620

URL: <https://zoom.us/j/96905120620>

Phone: 253-215-8782

Email info@omrra.com for an email invitation to be able to view content

1) Guest Business

- a) Guests - Jason Iverson, Simon-Pierre Smith, Jason Hill, Jensen Beeler
- b) Business
 - i) Jason Hill coming onboard to run the Novice Program.
 - ii) Discussion with Jason Iverson to bring Adolfo Valdovinos onboard to fill the open referee position. Jason and Mark to follow up with Adolfo.

2) Approve November BOD Minutes

- a) Minutes approved and posted to the OMRRA website 12/7

3) Financial report - Taneka

- a) Need to collect outstanding sponsorship payments for 2020
- b) 2021 Draft budget completed. To be reviewed and approved by the board in Jan.
 - i) Discussion on the safety budget and loss of safety revenue with the film festival most likely being cancelled due to Covid. Proposal to reinstate a safety fee to get revenue into the safety fund for the future need of air fence. Mark reminded all that the Safety Fee went away/was absorbed when we raised our Registration Fee to \$100 from \$60
- c) See Financial statements for Nov YTD and Nov Balance Sheet at the end of the minutes

4) New Business

- a) T-shirts - Taneka/Josh
 - i) Distribution of existing orders
 - (1) Plan to distribute beginning of Jan
- b) 2021 Rule Book Proposal and Approval - Alex
 - i) Proposed rule changes were presented
 - ii) Rule changes discussed with WMMRA to keep alignment between the clubs
 - iii) Motion to board to approve rule changes, rule changes voted on and approved by the board.
 - iv) Approved rule changes will be sent out via Survey Monkey for member vote and final rules changes to be published in Jan 2021
- c) WMRRA-hosted banquet - Alex
 - i) Jan 16 2021 @ Emerald Downs - \$55 per person - up north @ a casino location - WMRRA offered to let us join them.
- d) IRF Distributions - Josh
 - i) Distributions voted and approved for \$300 each to:
 - (1) Shannon Lang
 - (2) Rodney Roalson
 - (3) Chris Johnson
 - ii) Send out communication on total IRF distributed for 2020
- e) AMA Sanctioning - Mark
 - i) No new business
- f) ABATE promotion - Mark
 - i) Responded to email requesting video to help with promoting OMRRA through them. Will work on providing a video for additional OMRRA promotion.
- g) Electronic Forms - Alex

- i) New electronic forms proposed to be used for membership and medical forms. Signatures required at the first round you attend.
- h) Website Overhaul - Patrick
 - i) Planning in progress...
- i) Membership Drive Readiness - Patrick
 - i) Opens Jan. 2
 - ii) Communication to membership to be sent out prior to Jan 2 with information on the new process using the electronic forms and link to the forms that will be live on Jan 2 8am
- j) Open Jobs at OMRRA
 - i) We need to fill some key roles:
 - (1) Timing & Scoring (2 people)
 - (2) Referee #2 Position (possibly Adolfo Valdovinos)
 - (3) Novice Program Coordinator (role filled by Jason Hill)
 - (4) Tower Race Control
 - (5) Start/Finish (Adolfo Valdovinos?)
 - (6) Turn Captains (2 people)
 - (7) Office Admin
 - (8) Bike Tech
 - ii) Need to send out communication to members about open positions available.
 - iii) New website will have list of open positions

5) Committee/Team Reports

- a) Sponsorship - Travis
 - i) Reach for 2020 payments and begin 2021 talks
- b) Communication - Patty, Jensen
 - i) Membership renewal
 - ii) Rule changes
 - iii) Open positions
 - iv) IRF annual distribution amount
- c) Referee - Jason
 - i) Need an additional referee. Potential candidate Adolfo Valdovinos. Mark and Jason to follow up with Adolfo.
- d) ASIT – Taneka
 - i) Building broken into again... Need to reinforce security.
- e) Office - Patrick
- f) Registration - Patrick
- g) OPRT - Tullio, Mark
- h) Novice Program - Alex
 - i) Jason Hill onboard to lead the program
- i) Key Volunteer Positions for 2020 - Mark
 - i) See above 4 j)
- j) Airfence – Mark
- k) Bike Tech – Tullio
 - i) Need to fill this position
- l) Contingency

6) Open items

- a) Corner worker safety threat - Taneka
- b) IRF Distributions - See 4 d)
- c) Electronic waivers - See 4 g)
- d) Spending plan for Safety Fund - \$20k in airfence needed
- e) \$3k donation disposition
- f) AMA Insurance - Mark
- g) 3+3 Combined rounds for 2022
- h) Office Administrator Position - See 4 j)
 - i) Short/Long Term Plans
- i) OMRRA 50th Anniversary Planning
- j) July 2021 party?

Meeting adjourned 9:23PM

Oregon Motorcycle Road Racing Association

INCOME YTD COMPARISON

January - November, 2020

	TOTAL	
	JAN - NOV, 2020	JAN - NOV, 2019 (PY)
Revenue		
4000 Advertising Income	200.00	400.00
4001 Balance correction		-60.00
4010 Banquet Income	3,200.00	360.00
4020 Donation TBD		8,380.00
4030 Fines		100.00
4040 Gate Fee Income		19,815.00
4050 Injured Riders Fund		
4051 Donation Income	150.00	9,082.00
4052 TOR Income		380.00
Total 4050 Injured Riders Fund	150.00	9,462.00
4060 Licence Fee Income	10,920.00	14,900.00
4070 Membership Income	80.00	120.00
4090 Novice School Income	693.00	1,386.00
4100 Promotional		
4101 Merchandise Sales	760.00	3,140.00
Total 4100 Promotional	760.00	3,140.00
4130 Safety		
4131 Air Fence Donations		515.00
4132 PDX Motorcycle Film Festival	14,323.74	14,460.85
4133 Safety Fee		12,795.00
Total 4130 Safety	14,323.74	27,770.85
4150 Season pass income	9,840.00	4,995.00
4170 Sponsorship		
4172 Title/Championship	3,300.00	3,750.00
4173 Trophy/Class	7,750.00	11,475.00
Total 4170 Sponsorship	11,050.00	15,225.00
4200 Track Operations		
4210 Air Fence or Asset Rental	2,000.00	1,200.00
4230 Entry Fee Income	53,213.00	156,266.15
4240 Post Registration fees		180.00
4250 Race Fee Refunds		-5,300.00
4270 Track Day	18,001.30	86,913.00
Total 4200 Track Operations	73,214.30	239,259.15
4300 Transponder Rental Income		75.00
4320 Credit from prior year	-1,400.00	
4330 Purse income		2,700.00

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INCOME YTD COMPARISON

January - November, 2020

	TOTAL	
	JAN - NOV, 2020	JAN - NOV, 2019 (PY)
Prepaid Licenses & Passes		4,400.00
Total Revenue	\$123,031.04	\$352,428.00
GROSS PROFIT	\$123,031.04	\$352,428.00
Expenditures		
6000 Race Day Expenses		
6010 Printing-race day programs	116.00	4,758.00
6040 ASIT	357.77	75.92
6050 Electronic Registration-TI	305.00	359.00
6060 Equipment & Supplies		
6061 Crash Retrieval		809.92
6062 Equipment{77}	83.01	1,641.28
6063 Supplies; Grease Sweep, Paint		83.56
Total 6060 Equipment & Supplies	83.01	2,534.76
6070 Insurance-		
6072 General Liability, D&O	7,412.00	12,947.00
Total 6070 Insurance-	7,412.00	12,947.00
6080 IRF Funds Distribution	2,600.00	4,600.00
6090 Merchant Services	18,378.46	6,074.20
6091 PayPal Fees	329.10	333.64
6092 QuickBooks Payments Fees	689.93	182.30
Total 6090 Merchant Services	19,397.49	6,590.14
6100 Protest & Rulebook Expense		462.34
6110 Purse-Lap Record or Daily		2,750.00
6130 Tech Stickers	556.50	908.30
6140 Track Day Expense	14,488.35	82,009.99
6150 Track rental-total PIR invoice	24,764.09	153,141.06
6160 Trophies	387.00	120.00
6170 Turn Workers		
6171 Drinks/Snacks	706.80	3,529.49
6173 Other-includes BBQ & Ice	641.65	2,029.73
6174 Spectra/No-Brakes		
6175 Beverages-turn workers	779.00	6,270.75
6176 Food-turn workers	271.00	5,213.25
Total 6174 Spectra/No-Brakes	1,050.00	11,484.00
Total 6170 Turn Workers	2,398.45	17,043.22
6190 Wrist bands		209.49
Total 6000 Race Day Expenses	72,865.66	288,509.22

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INCOME YTD COMPARISON

January - November, 2020

	TOTAL	
	JAN - NOV, 2020	JAN - NOV, 2019 (PY)
6500 Operating Expenses		
6510 Phone/Wireless	1,066.56	2,041.89
6531 Banking Fees	38.00	362.16
6550 Banquet	1,400.00	1,725.00
6551 Banquet Catering	3,621.40	
6552 Banquet Trophies		5,052.00
Total 6550 Banquet	5,021.40	6,777.00
6560 Communications		
6561 Merchandise	1,132.50	1,451.50
6563 Promotions/Marketing/PR		663.00
6564 Public Relations Event		1,720.00
Total 6560 Communications	1,132.50	3,834.50
6570 Hardware/Software	375.00	174.00
6580 Web Hosting & Google	487.13	304.83
6600 Novice Program		
6602 Novice Marketing		55.00
6603 Novice School		6,107.49
Total 6600 Novice Program		6,162.49
6700 Office Administrator	11,250.00	22,000.00
6702 Payroll Processing Fees		217.75
Total 6700 Office Administrator	11,250.00	22,217.75
6720 Office Supplies	450.61	1,076.75
6800 Postage & Delivery	54.00	247.96
6801 Electronic Comm-Monkey/Chimp/Text	668.57	163.83
Total 6800 Postage & Delivery	722.57	411.79
6810 P.O. box rental	179.00	67.00
6900 Safety Related		
6901 Air Fence Deployment		7,500.00
6903 Air Fence Maintenance		117.49
6904 Fire Extinguisher or servicing	282.00	1,192.00
6905 KH Coaching Program		5,000.00
6907 Safety-Other	160.00	158.55
Total 6900 Safety Related	442.00	13,968.04
6999 State of Oregon{86}	50.00	50.00
Total 6500 Operating Expenses	21,214.77	57,448.20
Total Expenditures	\$94,080.43	\$345,957.42
NET OPERATING REVENUE	\$28,950.61	\$6,470.58

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INCOME YTD COMPARISON

January - November, 2020

	TOTAL	
	JAN - NOV, 2020	JAN - NOV, 2019 (PY)
Other Revenue		
4310 Interest Income	16.59	29.81
Total Other Revenue	\$16.59	\$29.81
NET OTHER REVENUE	\$16.59	\$29.81
NET REVENUE	\$26,967.20	\$6,500.39

Oregon Motorcycle Road Racing Association

BALANCE SHEET As of November 30, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 General Checking #5981	14,799.15
1010 Checking #5957	264.40
1020 Account #8827	0.00
1021 Injured Rider's Fund	16,540.33
1022 Safety Equipment Fund	26,704.22
Total 1020 Account #8827	43,244.55
1030 Money Mkt-Savings #6789	10,664.46
1060 Cash box	500.00
Total Bank Accounts	\$69,472.56
Accounts Receivable	
1100 Accounts Receivable	2,200.00
Total Accounts Receivable	\$2,200.00
Other Current Assets	
1110 Undeposited Funds	250.00
1300 Prepaid Future Expense	10,800.00
Total Other Current Assets	\$11,050.00
Total Current Assets	\$82,722.56
Fixed Assets	
1400 Equipment	
1410 Air Fence	-109,450.00
1420 Accumulated Amortization of Other Assets	109,450.00
Total 1400 Equipment	0.00
Total Fixed Assets	\$0.00
TOTAL ASSETS	\$82,722.56
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 Opening Balance Equity {5}	53,827.85
3010 Retained Earnings	-72.49
Net Revenue	28,967.20
Total Equity	\$82,722.56
TOTAL LIABILITIES AND EQUITY	\$82,722.56