



Oregon Motorcycle Road Racing Association Board Meeting Agenda

Date: October 16, 2019

Location: Clyde's Prime Rib, 7:00 – 9:00 p.m.

Board Members: Taneka Burwell-Means, Tullio Celano, Josh McKay, Alex Taylor, Mark Wilson, Patrick White, Justin Carr (outgoing Matt O'Rourke, Chris Page)

Member/Guests: Keith DiBrino, Frank Bertoldt

Meeting called to order at 1904

BUSINESS ITEMS:

1) Guest Business

Frank Bertoldt would like to know when the chicane rounds will be next year - he is committed to doing the corner captain but he would like to be able to plan.

2) Approve September BOD Minutes

3) Financial report – Taneka

	TOTAL	
	JAN - MAY, 2019	JAN - MAY, 2018 (PY)
Total Banquet	2,927.00	4,912.00
Communications		
Merchandise	1,451.50	653.00
Promotions/Marketing/PR	518.00	1,149.50
Public Relations Event	379.73	
Total Communications	2,349.23	1,802.50
Hardware/Software	197.73	739.97
Miscellaneous Expense	0.00	
Novice Program		
New Racer Workshops		211.78
Novice School	3,086.52	3,000.00
Total Novice Program	3,086.52	3,211.78
Office Administrator	10,000.00	12,846.27
Employer P/R taxes		1,375.35
Payroll Processing Fees	217.75	556.91
Total Office Administrator	10,217.75	14,778.53
Office or Storage Rent		500.00
Office Supplies	872.58	1,503.44
PDX Motorcycle Film Festival		528.82
Phone/Wireless	1,062.27	919.01
Postage & Delivery	136.49	277.21
Safety Related		
Air Fence Deployment	2,500.00	2,500.00
Air Fence Maintenance	117.49	196.42
Fire Extinguisher or servicing	1,192.00	423.00
KH Coaching Program	2,500.00	
Safety-Other	158.55	3,795.56
Total Safety Related	6,468.04	6,914.98
State of Oregon{86}	50.00	50.00
Web Hosting Services	134.40	219.40
Total Operating Expenses	27,804.17	36,422.64
Race Day Expenses		
ASIT	75.92	
Electronic Registration-TI	95.50	118.80
Equipment & Supplies		
Crash Retrieval	405.59	385.34
Equipment{77}	1,477.28	
Supplies; Grease Sweep, Paint	83.56	346.44
Total Equipment & Supplies	1,966.43	731.78
Insurance-		
General Liability, D&O	15,247.00	16,717.00
Total Insurance-	15,247.00	16,717.00
IRF Funds Distribution	500.00	400.00
Merchant Services	1,657.64	2,065.03
PayPal Fees	308.06	263.14
QuickBooks Payments Fees	138.05	
Total Merchant Services	2,103.75	2,328.17

Oregon Motorcycle Road Racing Association

PROFIT AND LOSS COMPARISON

January - May, 2019

	TOTAL	
	JAN - MAY, 2019	JAN - MAY, 2018 (PY)
Income		
Advertising Income	400.00	200.00
Balance correction	-60.00	0.50
Fines	100.00	
Gate Fee Income	7,940.00	6,958.00
Injured Riders Fund		
Donation Income	3,465.00	2,726.00
TOR Income	220.00	120.00
Total Injured Riders Fund	3,685.00	2,846.00
Licence Fee Income	14,700.00	16,500.00
Membership Income	120.00	160.00
Miscellaneous Income		0.00
Novice School Income	1,386.00	1,089.00
Promotional		
Merchandise Sales	1,440.00	1,135.00
Total Promotional	1,440.00	1,135.00
Safety		
Air Fence Donations	515.00	
Air Fence Rental	400.00	
PDX Motorcycle Film Festival	14,306.89	12,959.70
Safety Fee	3,940.00	
Total Safety	19,161.89	12,959.70
Season pass income	4,995.00	5,420.00
Sponsorship		
Title/Championship	3,750.00	3,750.00
Trophy/Class	12,275.00	11,000.00
Total Sponsorship	16,025.00	14,750.00
Track Operations		
Entry Fee Income	47,294.00	60,568.28
Post Registration fees	60.00	180.00
Race Fee Refunds	-1,080.00	-1,105.00
Track Day	36,153.00	40,216.00
Total Track Operations	82,427.00	99,859.28
Transponder Rental Income	75.00	600.00
Total Income	\$152,394.89	\$162,477.48
GROSS PROFIT	\$152,394.89	\$162,477.48
Expenses		
Operating Expenses		
AMB purchase/repair		40.00
Banking Fees	302.16	25.00
Banquet	575.00	
Banquet Trophies	2,352.00	4,912.00

	TOTAL	
	JAN - MAY, 2019	JAN - MAY, 2018 (PY)
Printing-race day programs	1,768.00	1,617.00
Protest & Rulebook Expense	462.34	462.34
Tech Stickers	798.30	663.75
Track Day Expense	26,401.48	23,720.57
Track rental-total PIR invoice	50,366.35	47,826.10
Trophies	36.00	
Turn Workers		
Drinks/Snacks	1,222.19	1,216.08
Other-includes BBQ & Ice	658.00	1,301.50
Spectra/No-Brakes		
Beverages-turn workers	1,951.25	1,590.00
Food-turn workers	1,421.00	1,161.25
Total Spectra/No-Brakes	3,372.25	2,751.25
volunteer shirts		653.35
Total Turn Workers	5,252.44	5,922.18
Wrist bands	209.49	
Total Race Day Expenses	105,283.00	100,507.69
Total Expenses	\$133,087.17	\$136,930.33
NET OPERATING INCOME	\$19,307.72	\$25,547.15
Other Income		
Interest Income	11.60	16.86
Total Other Income	\$11.60	\$16.86
NET OTHER INCOME	\$11.60	\$16.86
NET INCOME	\$19,319.32	\$25,564.01

4) New Business

a) Pricing Structure for 2020 Season

*Chris Page - Introduced a proposal for a new pricing structure called "360". All classes would cost \$60. Registration would be \$60, and would include the Safety Fee. There would still be a \$60 late entry fee.

- Alleviates the problems with properly calculating refunds.
- Discussion was had about varying options that would help to limit OMRRA's risk, especially on rain weekends. The number of rain race cancellations can be crippling, and a protection against a complete loss is necessary
- Processing refunds is difficult and time consuming with our current structure, and something must change to reduce the administrative burden.



OMRRA 2020 Pricing

Track Access:

Daily Gate Fee	\$10	Under age 12 and uniformed military personnel free.
Season Gate Pass	\$100	Eight events (16 days), must be purchased by April 19, 2020. Covers WMRRA & OMRRA 2020 events.
Camping		Friday & Saturday free with paid daily gate fee.
Vending		Saturday & Sunday free with paid daily gate fee.

Race Fees:

Registration Fee	\$60	Non-Refundable
Race Classes	\$60	Refundable*
Late-entry fee**	\$60	Non-refundable

Practice Policy:

1st Trophy Class entry entitles the rider to participate in their assigned practice sessions on both event days.

Notes:

* First race class is only refundable if rider does not turn a wheel at the event. If the rider does turn a wheel, in practice or race, the 1st race class is non-refundable. No-shows to race grids are refundable, minus a \$20 administrative fee per grid position.

** If registration is not submitted by 11:59PM on Wednesday in advance of the race weekend. Pre-entered riders may enter additional classes day-of with no post-entry charges.

b) Lap Of Honor SOP's - Chris/Josh

*Chris Page - Introduced a Standard Operating Procedure that OMRRA will begin following immediately regarding how the club responds to requests for Laps of Honor. In summary, the club would like to properly honor fallen club members in a way that does not distract from properly executing the racing operations. Please see document.

OMRRA SOP – Honoring current and former volunteers and racers who pass away
10.15.2019

OMRRA has, over 40 years as a motorcycle race organization, had an estimated 2000 members – licensed racers and regular volunteers.

Inevitably, those people will pass away. They are important to the Association. And nearly always, motorcycle racing and friends made at OMRRA will have been a strong part of the individual's identity.

In these moments it is important for OMRRA to acknowledge the deceased, for us to grieve as an organization, and to create a setting where club members with deeper personal relationships with the individual can express sadness, reflect on good times, and think to the changed future.

It is also important to understand and act within the traditions of the sport (motorcycles, and more broadly, motorsports), some of which may be challenging for non-racers to fully appreciate. For instance, it is commonly understood in the motorsports community that track facilities are not typically named or marked for riders who have passed, especially in race accidents. Tracks are for celebrating challenge and capability, for boldly living life, and where enthusiasts express passion for racing – obviously and subtly at odds with mourning and memorials. Funerals are not held at race tracks, ashes are not spread, and markers are not placed.

The question is not if, but how, when, and where to appropriately acknowledge our OMRRA enthusiasts who pass away, no matter the cause or location; how to do it gracefully, kindly, with genuine care while preserving the sanctity of the track and racing enthusiasm.

Policy:

OMRRA acknowledges all fallen riders and volunteers from the year at the annual Banquet during a portion of the program known as "In Memorium". If a current Association member passes during the race season OMRRA will acknowledge and explain at the riders meeting immediately following the death, and offer a brief moment of silence at that time. The Association may also share information from the family about celebration of life events and encourage members to attend. We will not, however, lead that communication - we follow and support.

In Memorium is a section of the Banquet program during which all fallen riders and volunteers from the past year are acknowledged. It consists of an introduction by a Board Member or close friend, a brief description of the contributions and participation at the club for each individual, a series of photos, and a brief period of silence following. In Memorium focuses on the OMRRA portion of the person's life.

Responsibility for organizing In Memorium information and photo gathering and acting as liaison to the family and friends of the individual typically lie with the Membership Representative, though if other Board Members are more personally connected that responsibility can shift to them to make conversations more authentic and meaningful. In all cases a single point of contact will be identified by the Board.

c) Ken Hill 2019 consultation scheduling - Chris

Nothing at this time - more to come later.

d) Follow up on incidents at Sept round and Walbon appeal - Josh/Daric
-Board discussion - Dustin's appeal will not be accepted. Willful intent is not a necessary part of being at fault for a mistake and OMRRA realizes he made an error. He will be informed that the penalty will stand, and he can serve the volunteer hours or pay the \$500 fine imposed by the referee..

*Matt O'Rourke - Made a motion to uphold Daric's decision regarding Dustin Walbon and his incident with Daniel Brickerhe gave to the board - considered his appeal - Josh McKay 2nd - **Vote: Unanimous.**

i) Hernandez/Seehorn, Walbon/Bricker, Others?
-Daric is following up with these individuals and there is no further information at this time.

e) Board meeting cadence proposal, Bylaws - Chris
*Matt - Spoke to lawyer Brooks Cooper, and may propose some amendments to the Bylaws .

f) 2-yr BOD terms proposal, Bylaws - Matt
-For continuity, this is a good idea, as it slows down the cadence of board member turnover. It would require a minor change in Bylaws language.

g) Formalizing the Film Festival as its own Entity - Chris
-Nothing new to report.

h) Banquet - Patty and Matt have been calling possible venues. Patty would like to see \$500 or less for the venue cost. The possible dates are December 7th, 2020, January 11, 2020 or February 1, 2020.

i) Email addresses for BOD, like "president@omrra.com" for GM use - Mark
-Mark has secured "president@omrra.com", and is paying for the service from his own personal funds, with the goal of being more accessible to the membership, and being able to have an inbox for correspondence, separate from the official business.

j) WMRRRA alignment progress - Chris/Matt
-Matt has been working with Barry from WMRRRA. Brooks Cooper (OMRRA's Attorney) has drawn up a Memorandum of Understanding paperwork for both clubs.

k) Revocation of Reciprocal License SOP - Chris (can move to Nov)
-Topic moved to November 2019

l) Refunds - finalize plan for 2019, discuss solutions for 2020 - Alex
-No new discussion

m) 2020 Trophy planning - Matt
-No new discussion

5) Committee/Team Reports

a) Sponsorship - Patty/Mark
-Mark Wilson and Patty taking the lead for now.
-SW Underground, Bob Lamphere, and Hot and Hazardous still have outstanding payments

b) Communication - Patty
- Will proceed with text message communication platform.

c) ASIT – Taneka
-No discussion for this meeting.

d) Office.- Indy

-Omrra has a new AT&T phone that Indy uses. James & Indy Lucas have made a donation of \$280.07, which is \$40.01 per month for a phone payment from June to December 2019
-More to follow from Brooks Cooper or someone else to help draft the legal paperwork needed for being an independent contractor instead of an employee.

e) Registration & Refunds- Indy/Patrick

-This is being done primarily by Keith and Patrick. Taneka is writing the checks. Indy has all of the envelopes done and delivered to Taneka by this weekend at the very latest.

f) OPRT, discussion for 2020 - Tullio/Mark/Chris (move to Nov)

-Good discussions between Alan with Mark Wilson for going forward. He is very supportive of OMRRA, and wants to help if he can financially.

-Taneka requests that OPRT and OMRRA not write and exchange multiple checks. This process just needs to be streamlined, and the accounting report breakdown completed..

-Some gates are consistently unlocked or locked etc. Mark Wilson will follow up with Alan. We will be either mailing or hand-delivering our 2019 profit-sharing check to OPRT very soon.

g) Novice Program and volunteer positions - Matt/Chris

i) 2019 Novice program, final numbers - Alex

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Did NRS and Graduated in 2019: 8

Did NRS in 2019, passed, did not graduate, but did race: 9

Did NRS in 2019, passed, but did not race: 4

Did NRS before 2019, Graduated in 2019: 5

Current Novices in Program: 24 (13 from 2019, 9 from 2018, 2 from before)

ii) OMRRA Workshop planning? -Chris

h) Volunteers for tower - Mark

-No discussion this meeting.

i) IRF -

-Taneka asked if there were any IRF donations that needed to be discussed

*Josh McKay - Made a motion for \$300 John Peaslee for broken leg, 2nd Taneka - **Vote unanimous.**

-Daniel Bricker was hurt in his crash, but did not break any bones.

j) Airfence – Mark

-No discussion this meeting.

k) Bike Tech – Tullio

-No discussion this meeting.

6) Open items

a) PIR Turf Status and Fall Maintenance - Matt

-No discussion this meeting.

7) Empower incoming BOD for 2020

a) New BOD members:

Mark Wilson as President

Alex Taylor as Vice President

Taneka Burwell Means as Treasurer

Tullio Celano as Secretary

Josh McKay as Member Rep

Patrick White and Justin Carr for Members-at-Large

8) Executive Session

- a) New BOD only for peer-to-peer discussion

Next Meeting Date: Weds, 11/20/19

Meeting adjourned at 2212